



**Board of Directors
Meeting
July 9, 2007**

Members Present: Jack Ferguson, Chairman
Gary Nicholls, Director
Ted Chase, Director
Stephen Morgan, Director
Oly Olsen, Director

Also Present: Adrian Rogers, Fire Chief
Sharyn Toso, Administrative Assistant

1.0 CALL TO ORDER: The meeting was called to order by Chairman Ferguson at 7:02 pm.

2.0 PUBLIC COMMENT PERIOD: None

3.0 APPROVAL OF AGENDA: No changes made to agenda.

4.0 CONSENT CALENDAR:

4.1 – 4.2 The minutes of the June 2007 meeting, special meeting of 6/28/07 & Planning & Finance meeting of 7/5/07 were presented for approval. A motion was made by Gary Nicholls to approve minutes and warrants as presented, seconded by Oly Olsen, passed unanimously.

5.0 COMMUNICATIONS:

5.1 Board reviewed FASIS election of positions on the Board of Directors.

5.2 Board discussed the notice of Public Hearing Concerning Rates for City Water, Wastewater and Solid Waste Services

5.3 Board reviewed and discussed the Shasta County Elections Candidate Filing flyer

6.0 SPOKESPERSON FOR THE DEPARTMENT

6.1 Fire Chief's Report for June 2007 was given to the Board for review. Director Morgan requested to be added to the Citizens Advisory Committee. Air Quality contract has not been located yet.

6.2 Fire Marshall's report for June 2007 was given to the Board for review, accepted as presented.

6.3 Training Officer's report for June 2007 was given to the Board for review, accepted as presented.

- 6.4 Minutes of the June 2007 Paid Staff Meeting were given to the Board for review, accepted as presented.
- 6.5 Minutes of the May 2007 Volunteer Association Meeting were given to the Board for review, accepted as presented. Captain Moore reminded the Board of the family picnic Saturday July 14 at the PUD park with set-up starting at 1 pm and dinner at 6 pm.
- 6.6 Chief Rogers reported that SCI has sent the District a copy of their insurance policy and he will follow up with them regarding a date when they can attend a Board meeting.

7.0 OLD BUSINESS:

- 7.1 The Board discussed the 07-08 budget. Chief Rogers briefed the Board on the outcome of the Planning & Finance Committee meeting of 7/5/07 and reviewed the documents presented. The District is still waiting to receive the actuals from the county for the 06/07 budget year which is the biggest issue. Director Nicholls requested that the non-bargaining unit employees pay adjustment needs to be discussed and agendaized for next meeting - Tabled for August Board meeting. Chief Rogers asked for all budget requests to be submitted. The Planning & Finance committee will meet once again followed by a Budget 07-08 Workshop.

8.0 ACTION ITEMS:

- 8.1 Chief Rogers recommend holding off on fire hydrant paint program until the final budget has been completed. Board requested to have the fire hydrant paint program tabled for the August Board meeting - TABLED. Chairman Ferguson requested a more accurate hydrant count if possible.
- 8.2 Director Nicholls reported on the last negotiations meeting and what changes have been made. A motion was made by Jack Ferguson to accept the General Teamsters Local No. 137 & SLFPD agreement as presented, seconded by Oly Olsen, passed unanimously.
- 8.3 Director Nicholls stated that the language “or one year Engineer experience with Shasta Lake Fire Protection District” needs to be added to the end of the fourth bullet & changing the word “with” to “and” after “Three years paid experience” in the same bullet. A motion was made by Gary Nicholls to accept the Captains job description with corrections, seconded by Oly Olsen, passed unanimously.
- 8.4 Chairman Ferguson stated that the Board should not take any action on the All-Risk employee and have the Organization & Personnel committee meet again. Board requested to have the All-Risk employee tabled for a Special Meeting on Monday July 16, 2007 at 5 p.m.

9.0 NEW BUSINESS

No new business

CLOSED SESSION

Chairman Ferguson stated the Board would be entering into Closed Session at 8:30 pm. to discuss Fire Chief Adrian Rogers’s public employee performance evaluation.

Open session reconvened at 8:50 pm. Director Nicholls reported that the Board needs to develop a Board Policy outlining the intervals for the Fire Chief’s evaluations and an evaluation form. To be agendized next Board meeting - TABLED

10.0 DIRECTORS COMMENTS

Director Morgan stated that he participated on the oral board for the engineer position and was very pleased with the outcome and the quality of the candidates.

Director Nicholls thanked all the staff and volunteers for their help at the City Celebration.

Chairman Ferguson wanted clarification regarding who would be the closest station coverage in the event that all staff was dispatched and not available. Mountain Gate Fire and the City of Redding would be the closest station coverage per Chief Rogers.

Chief Rogers stated he would like to launch an explorer program at the District.

ADJOURNMENT

A motion for adjournment was made by Stephen Morgan, seconded by Ted Chase, passed unanimously. Chairman Ferguson brought the meeting to a close at 9:12 pm

Submitted by:

Sharyn Toso, District Secretary

Date

Approved by:

Jack Ferguson, Chairman

Date