



# ***SHASTA LAKE FIRE PROTECTION DISTRICT***

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## **Board of Directors Meeting July 14, 2008**

**Members Present:** Jack Ferguson, Chairman  
Stephen Morgan, Vice-Chairman  
Ted Chase, Director  
Daniel Emry, Director  
Lori Chapman-Sifers, Director

**Absent:** Adrian Rogers, Fire Chief

**Also Present:** Sharyn Toso, Administrative Assistant  
Susan Barnes, SCI Consulting Group  
Susan Wilson, League of Women Voters of the Redding Area

**1.0 CALL TO ORDER:** The meeting was called to order by Chairman Ferguson at 7:00 pm.

**2.0 PUBLIC COMMENT PERIOD:** None

**3.0 APPROVAL OF AGENDA:** No changes made to agenda.

**4.0 CONSENT CALENDAR:**

4.1 The minutes of the 6/9/08 board meeting, 6/11/08 and 6/24/08 public hearing and 6/17/08 special board meeting were presented for approval. Vice-Chair Morgan noted a typo on the 6/11/08 public hearing minutes. Under members present, Lori Chapman-Sifers did not have the title "Director" after her name and needs to be added.

4.2 The warrants for June for a total of \$57,582.10 were presented for approval.

A motion was made by Stephen Morgan to accept 4.1 as presented with the noted change and 4.2 as presented, seconded by Ted Chase, passed unanimously.

**5.0 COMMUNICATIONS:**

5.1 The Board reviewed and discussed the letter from RSG regarding the City of Shasta Lake Redevelopment Agency Revised Geographic Description – Boundary Change.

5.2 The Board reviewed the letter from Mr. Gary Nicholls regarding the proposed special assessment public hearing on June 24, 2008. A motion was made by Director Chase to refrain from reading or addressing the letter from Mr. Gary Nicholls because the board has already addressed the noted issue several times in the past, seconded by Stephen Morgan. Discussion – Chairman Ferguson stated that the District's legal counsel has drafted a response letter which will be distributed to the board at the

end of the meeting since it was not available in time for the agenda packet. Motion passed unanimously.

## 6.0 SPOKESPERSON FOR THE DEPARTMENT

- 6.1 Fire Chief's Report for June 2008 was not submitted due to the Chief's assignment as a Strike Team leader on the Shasta Lightning fires.
- 6.2 Fire Marshal's report for June 2008 was given to the Board for review. Director Chapman-Sifers stated that she found it very disturbing the second paragraph, third sentence in the Fire Marshal's report stating *"They are very willing to cut and remove the vegetation but are not physically or financially able to do the work so we are trying to find a mechanism to get the property into compliance without an "enforcement action" that most likely will result in no action due to the above reason."* Director Chapman-Sifers stated she would like to see what other communities are doing in an effort to support their seniors to keep their property weed and fire hazard compliant if they are face with such physical or financial limitations. BC Dahlen noted that he is in the process of searching for some kind of assistance for the senior citizens whether it a government or private aid. Susan Wilson of the League of Women Voters suggested bringing this issue to the Older Adult Policy Council, which they might be able to help with.
- 6.3 Training Officer's report for June 2008 was not submitted due to BC Beck's assignment as a Strike Team Leader Trainee on the Shasta Lightning fires.
- 6.4 Paid Staff Meeting for July 2008 was not held due to strike team assignments for the Shasta Lightning fires
- 6.5 Minutes of the July 2008 Volunteer Association Meeting were not submitted due to the strike team assignments for the Shasta Lightning fires.
- 6.6 The results of the Fire Suppression Apparatus and Equipment Assessment fee were announced by Susan Wilson of the League of Women Voters of the Redding Area. The results;

Total number of valid ballots processed	1130
Total assessment amount of valid ballots	\$46,497.83
Total number of "Yes" votes processed	722
Total assessment amount of "Yes" votes processed	\$27,338.27
Percent of "Yes" votes unweighted	63.89 %
<b>Total percentage of "Yes" ballots, weighted by assessment</b>	<b>58.79 %</b>
Total number of "No" votes processed	408
Total assessment amount of "No" votes processed	\$19,159.56
Percentage of "No" votes unweighted	36.11 %
<b>Total percentage of "No" ballots weighted by assessment</b>	<b>41.21%</b>
Total number of "Invalid" ballots processed	19
Total assessment amount of "Invalid" ballots processed	\$647.40
<b>Total percentage of "Invalid" ballots</b>	<b>1.68 %</b>

Susan Wilson noted that the common reason for invalid ballots is due to no signature on the ballot. The Assessment Fee was passed by 58.79 %

## **7.0 OLD BUSINESS:**

- 7.1 Discussion of the Five-Year Plan will be discussed after the results of the Benefit Assessment fee have been announced - Tabled
- 7.2 Discussion of a structural engineers report for the main station will be discussed at the next board meeting. - Tabled

## **8.0 ACTION ITEMS:**

- 8.1 A motion was made by Stephen Morgan to close the public hearing for the Fire Suppression Apparatus and Equipment Assessment fee, seconded by Daniel Emry, passed unanimously.
- 8.2 The Board reviewed and discussed Resolution 08-12 the Board of Directors of the Shasta Lake Fire Protection District Declaring its Intention to Order Increased Fire Protection and Emergency Equipment and Services; Declaring the Work to be of More Than General or Ordinary Benefit and Describing the District to be Assessed to Pay the Costs and Expenses Thereof; Approving Engineers Report, Confirming Diagram and Assessment, and Ordering Levy of the Fire Suppression Equipment and Apparatus Assessment District for Fiscal Year 2008-09.

A motion was made by Stephen Morgan to approve Resolution 08-12 as presented with the addition/inclusion of the final ballot results, dollar figure, and percentages that was presented by the League of Women Voters, seconded by Ted Chase. Discussion – Former Board of Director Gary Nicholls requested having the word “Services” stricken from the title of Resolution 08-12 for he feels it implies the use of the funds towards salary services or it should be recorded that “Services” is not intended for salary services. Susan Barnes from SCI Consulting stated that the word “Services” is meant to be in the title and that it does not approve/include the funds to be used towards salaries and benefits, nor is it the intent of the Board to use the funds towards salaries and benefits. Board further discussed and Chairman Ferguson polled the directors;

Ayes: Morgan, Chase, Emry, Chapman-Sifers, and Ferguson

Nays: none

Absent: none

Abstain: none

Motion passed unanimously.

## **9.0 NEW BUSINESS: None**

## **10.0 DIRECTORS COMMENTS:**

Chairman Ferguson distributed the response letter to Gary Nicholls prepared by the District’s legal counsel. He also stated that he will write a thank you letter to SCI Consulting for all of Susan Barnes hard work on the assessment fee and requested Admin Assist Toso to write a thank you letter to the League of Women Voters for their help with the ballot tabulation. Chairman Ferguson also stated that the official ballots for the assessment fee will be sealed and kept locked up at the main station.

Director Chase stated that he visited the strike team that was lead by Chief Rogers and Battalion Chief Beck over at station three, trying to supply the crew with any food, drink or other necessities but was respectfully turned down by Chief Rogers. Director Chase said that he was very proud to be part of the board for the District and that the District is proud of Chief Rogers and Battalion Chief Beck for all they have done and thanked them for all their effort.

Director Chapman-Sifers seconded Director Chase's statement of being proud of taking part of the board for the District and extended her gratitude as well to Chief Rogers and Battalion Chief Beck for all their hard work.

Director Chapman-Sifers followed up on whether the Board Claim sheet can be alphabetized properly, which was addressed by Admin Asst Toso. The data can be alphabetized, but it would then break up the information from all the prior years' history search.

Director Chapman-Sifers also stated that she always appreciates public feedback, comments or concerns which are essential for the board to do their job properly.

Vice-Chair Morgan expressed his heart felt thanks as well to all the firefighters that are out on the line. Vice-Chair Morgan also noted that Shasta Lake Health and Fitness will be closing down July 31, 2008 and the District needs to look into an alternative fitness program since it is part of the agreement with the Union.

## ADJOURNMENT

A motion for adjournment was made by Stephen Morgan, seconded by Daniel Emry, passed unanimously. Chairman Ferguson brought the meeting to a close at 7:42 pm.

Submitted by:

\_\_\_\_\_  
Sharyn Toso, District Secretary

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Jack Ferguson, Chairman

\_\_\_\_\_  
Date