SHASTA LAKE FIRE PROTECTION DISTRICT

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Board of Directors

Regular Meeting Minutes
June 13, 2011

Members Present: Daniel Emry, Chairman
Lori Chapman-Sifers, Vice Chairwoman
Stephen Morgan, Director
Jack Ferguson, Director
Ted Chase, Director

Staff Present: Adrian Rogers, Fire Chief
Sharyn Toso, Administrative Assistant

1.0 **CALL TO ORDER:** The meeting was called to order by Chairman Emry at 7:00 pm. Flag salute lead by Battalion Chief Dennis Beck.

2.0 **PUBLIC COMMENT PERIOD:** None

3.0 **APPROVAL OF AGENDA:** Director Morgan noted that the titles of the designated representatives under Closed Session, Labor Negotiations should be changed to Director Morgan and Chairman Emry.

4.0 **CONSENT CALENDAR:**

4.1 The minutes of the 5/9/11 board meeting were presented for approval, accepted as presented.

4.2 The minutes of the 6/1/11 Planning and Finance Committee meeting were presented for approval, accepted as presented.

4.3 The warrants for May 2011 for the amount of $22,894.45 were presented for approval. There was an additional PG&E bill added increasing it by $110.12 bringing the total warrants to $23,004.57.

A motion was made by Vice Chair Chapman-Sifers to approve items 4.1, 4.2 and 4.3 as presented and with the noted change on the May warrants for a total of $23,004.57, seconded by Director Morgan, passed unanimously.

5.0 **COMMUNICATIONS:**

5.1 Chairman Emry stated that we are moving into fire season now. The Modoc fire is burning at a four thousand feet elevation and has already burned two thousand acres. Let this be an indicator of what the fire season has in stored for us this year.

5.2 The board reviewed Shasta LAFCO's notice of adoption of the final budget for fiscal year 2011/2012. The board further discussed the District's cost share and what type of

service LAFCO provides. They provide municipal service reviews for government agencies in the county.

5.3 The board reviewed the Letter from the Shasta County Office of the Sheriff regarding jail booking fees and jail access fees adjustment for fiscal year 2011-12. This is general information for the District.

5.4 The board reviewed the FASIS & FAIRA insurance rates for fiscal year 2011/12. FASIS rates will be $7.18 per $100 of payroll for safety and $2.83 per $100 of payroll for non-safety. FAIRA will have a rate reduction of 5% which is approximately $675.

5.5 The board reviewed Assembly Bill No. 210. The bill attempts to change the regulations for EMS authorities, giving districts a bit more power through the formation of a commission. It will also standardize EMS services throughout the state.

6.0 DISTRICT REPORTS:

6.1 The Fire Chief's report for May 2011 was given to the board for review. The board further discussed the follow;

The decline in Mountain Gate's medical responses. They are sliding back and not responding to them again. Chief Rogers recommended putting it on the next board agenda to discuss and to see how the board wants to deal with it.

Revenue short fall for this fiscal year. Chief Rogers stated that we are currently behind in revenue by $93,000. We should have the final numbers from the County by mid July.

The vacant property in front of the main station. There is a $400 charge that is currently on hold for the title search. This will be placed through the proper channels if or when the district moves forward on acquiring the property. Chief Rogers stated that it will be put back on the agenda to further discuss at a later date.

Station coverage to other agencies. The District is receiving reimbursement for covering City of Redding stations due to the City's personnel cutbacks. Chief Rogers noted that the board should take pride in their good decisions at keeping our levels the same as they have been.

Fire season, which is now here. Chairman Emry stated that Calfire's equipment will not be available until July first and that they have down sized from four to three staffing per engine state wide. The board also discussed The Community Wildfire Protection Plan which is in conjunction with the City of Shasta Lake.

6.2 The Fire Marshal's report for May 2011 was given to the board for review. Battalion Chief Dahlen was not in attendance due to a planed vacation. Report was accepted as presented.

6.3 The Training Officer's report for May 2011 was given to the board for review. The board further discussed the county wide "Pump and Roll" training evolutions for the Shasta County Training Officers Strike Team Readiness drill, which the District hosted this year.

There was further discussion on the 2011 AFG grant. The grant objectives do fluctuate slightly from year to year, so the District is not sure what we will be going for.

6.4 The Shasta Lake Firefighter's Association June 2011 report was given to the board for review. Chairman Emry congratulated Firefighter Jake Hansen for successfully making his probation period. The board further discussed Redding Dirt Riders donation of monies and the Relay for Life event. The association sold ice cream at Relay for Life, raising a total of $160.00 that was donated back to the event.

6.5 The board reviewed the payroll report for the month of May 2011 for a grand total of $54,922.74. The board questioned the payroll difference between the two months, which there was three pay periods in April.

7.0 OLD BUSINESS: None

8.0 PUBLIC HEARING:

8.1 The public hearing for comments on Resolution 11-05 a Resolution Approving Engineer's Report, Confirming Diagram and Assessment, and Ordering the Continuation of Assessments for Fiscal Year 2011-12 for the Shasta Lake Fire Protection District Fire Suppression Equipment and Apparatus Assessment was open at 7:45 pm by Chairman Emry.

Shasta Lake resident and former SLFPD board member Gary W. Nicholls of 14009 Lake Blvd, Shasta Lake submitted a request to address the board, reading a prepared statement which would be approximately seven minutes long. Director's Ferguson, Chase and Morgan stated that they would only allow the maximum of five minutes to read his prepared statement and Vice Chair Chapman-Sifers stated that she was ok with allowing Mr. Nicholls the seven minutes to read it. Director Chase asked Mr. Nicholls if he had copies of his prepared statement available for all the board members, which he did not have five copies available. Mr. Nicholls submitted a copy of his prepared statement to Chairman Emry. There was further discussion whether to allow Mr. Nicholls five or seven minutes to read his statement, which they allowed him the five minutes to read his statement. Mr. Nicholls stated that everything in his written statement that has been given to the District has to be considered by the board at the public hearing if this goes to litigation. Mr. Nicholls read most of his statement within the five minute limit. (Statement attached) Chairman Emry read the remaining statement to the board. Chairman Emry requested a copy of Mr. Nicholls statement to be given to all the board members as well as a copy to Susan Barnes from SCI Consulting.

There was no other public present for comment. Chairman Emry brought the public hearing to a close at 8:00 pm.

9.0 ACTION ITEMS:

9.1 The board reviewed Resolution 11-05 a Resolution Approving Engineer's Report, Confirming Diagram and Assessment, and Ordering the Continuation of Assessments for Fiscal Year 2011-12 for the Shasta Lake Fire Protection District Fire Suppression Equipment and Apparatus Assessment. Susan Barnes from SCI Consulting was present.

Mrs. Barnes stated that on the original approval there is an allowance to increase the base amount based on the CPI of San Francisco, which there was a 1.25% increase, but the Board chose to keep the fee at the current level of $29.00.

Director Chase thanked Mrs. Barnes and SCI's Engineers for sending him cases that have shown we are correct in our assessment, for supporting what we have done and for the new rhetoric so we can get over the mundane rhetoric we have been getting.

A motion was made by Director Ferguson to approve Resolution 11-05, approving Engineer's Report as presented, seconded by Director Morgan. Chairman Emry polled the board, AYES: Director's Chase, Morgan, Ferguson, Chapman-Sifers and Chairman Emry, NOES: None, ABSTAINED: None, ABSENT: None. Motion passed unanimously.

9.2 The board reviewed Resolution 11-06, Incorporated Resolution Authorizing Application of Federal Excess Personal Property In Accordance with Title IV, Rural Development Act pf 1972 (PL 92-419). The District has no property at this time.

A motion was made by Vice Chair Chapman-Sifers to approve Resolution 11-02, Incorporated Resolution Authorizing Application of Federal Excess Personal Property in Accordance with Title IV, Rural Development Act, seconded by Director Ferguson, passed unanimously.

9.3 The board reviewed the 2011 proposed CSDA Bylaws Amendments. The board was satisfied with the Bylaws as presented.

A motion was made by Director Ferguson to approve the CSDA Bylaws Amendments as presented, seconded by Vice Chair Chapman-Sifers, passed unanimously.

9.4 The board reviewed Resolution 11-04 the 2011/2012 preliminary budget. Chief Rogers stated that the preliminary budget is the final 2010/2011 budget. The board was satisfied with the preliminary budget as presented.

A motion was made by Director Ferguson to approve Resolution 11-04, the 2011/2012 preliminary budget as presented, seconded by Director Morgan, passed unanimously.

10.0 NEW BUSINESS: None

11.0 CLOSED SESSION PUBLIC COMMENT PERIOD: None

12.0 CLOSED SESSION:

Chairman Emry announced that the board will be entering closed session at 8:10 pm to discuss Labor Negotiations with the Union Negotiation Committee reporting on the negotiations with Teamsters Local #137 from designated representative's Director Morgan, Chairman Emry and Chief Rogers Pursuant to Gov't Code 54957.

13.0 REPORT ON CLOSED SESSION:

Open session reconvened at 8:27 pm. Chairman Emry reported that the committee and Chief presented to the board the options presented from the Union and the board gave direction back to the committee and Chief to return to the next union meeting which will be July 19th, 2011.

14.0 DIRECTORS COMMENTS:

Director Ferguson stated that the board needs to eventually stand up to Mr. Nicholls and his claims on the benefit assessment.

Director Ferguson also stated that the board should write a letter to Greg Watkins stating that the board backs their Fire Chief and the decision of not extending burn permits. The board made the final decision of not extending the burn permits and not the Chief. He feels that Mr. Watkins slandered the Fire Chief and that it was uncalled for. The board recommended Mr. Watkins to come directly to the board next time with any comments instead of circulating the emails. Director Ferguson stated that Mr. Watkins was speaking as a council member and not a member of the public and feels that it was wrong. Director Emry stated that the board should take the political high road on this issue and not engage with Mr. Watkins. It will get the district a lot further with the City. Chief Rogers stated that he forwarded all the emails sent by Mr. Watkins to all the City Council members so they were aware of them.

Vice Chair Chapman-Sifers thanked staff for doing a great job. Second, she whole heartedly supports the Fire Chief and his 25 plus years of experience verses what someone says. This organization prides itself on having an ethical, honest, transparent, open and trustworthy relationship with the citizens of this community. She agrees with taking the political high road and that the members of our body treat members of other bodies with the highest degree of respect. She stated that the Fire Chief is an ethical individual, which is important to her personally and that the board sticks to a high level of conduct.

Chairman Emry appreciates working with this board and that the board can settle things very amicably, which he appreciates very much.

15.0 ADJOURNMENT:

A motion for adjournment was made by Director Morgan, seconded by Director Chase, passed unanimously. Chairman Emry brought the meeting to a close at 8:46 pm.

Submitted by:

_____ _____

Sharyn Toso, District Secretary Date

Approved by:

_____ _____

Daniel Emry, Chairman Date