



**Board of Directors
Meeting
June 11, 2007**

Members Present: Jack Ferguson, Chairman
Gary Nicholls, Director
Ted Chase, Director
Stephen Morgan, Director
Oly Olsen, Director

Also Present: Adrian Rogers, Fire Chief
Sharyn Toso, Administrative Assistant

1.0 CALL TO ORDER: The meeting was called to order by Chairman Ferguson at 7:05 pm.

2.0 PUBLIC COMMENT PERIOD: None

3.0 APPROVAL OF AGENDA: No changes made to agenda.

4.0 CONSENT CALENDAR:

4.1 The minutes of the May 2007 meeting, special meeting of 5/31/07 & Planning & Finance meeting of 6/7/07 were presented for approval. Director Nicholls noted a correction on the May 2007 meeting item 6.1 changing Chief Andrews to Captain Andrews and Director Morgan noted a change on item 8.3 changing used water tender to new water tender. A motion was made by Stephen Morgan to approve minutes with changes as noted and warrants as presented, seconded by Oly Olsen, passed unanimously.

4.2 The Board reviewed & discussed the May warrants. Chairman Ferguson reminded Chief Rogers to make sure all claims are included in packet. A motion was made by Gary Nicholls to approve the May warrants, seconded by Oly Olsen, passed unanimously.

5.0 COMMUNICATIONS:

5.1 Chief Rogers reviewed the application of Boom Boom productions fireworks display with the Board, Chief Rogers has approved the application.

Director Nicholls requested a copy of the final letter submitted to the County Board of Supervisors requesting they fund the Fire Safe Council position to be agenda under communications when completed.

6.0 SPOKESPERSON FOR THE DEPARTMENT

6.1 Fire Chief's Report for May 2007 was given to the Board for review. Chief Rogers clarified the NIMS/SIMS program and confirmed the water tender will be in service

when registration has been completed. Chairman Ferguson thanked Chief Rogers for submitting the letter to the Board regarding the Calcard charge.

- 6.2 Fire Marshall's report for May 2007 was given to the Board for review, accepted as presented.
- 6.3 Training Officer's report for May 2007 was given to the Board for review. Chairman Ferguson questions the cost for the repair to Patrol 42, BC Beck clarified.
- 6.4 Minutes of the May 2007 Paid Staff Meeting were given to the Board for review, accepted as presented.
- 6.5 Minutes of the May 2007 Volunteer Association Meeting were given to the Board for review. The Board discussed the current volunteer pay procedure & Chairman Ferguson requested Chief Rogers to monitor it. Captain Moore announced that the employee picnic on June 23, 2007 has been postponed due to low attendance.
- 6.6 Chief Rogers briefed the Board regarding the status of the consulting group, SCI. All information that SCI has requested has been forwarded to them and now the District is waiting for a response from SCI. SCI suggested mailing out the ballots in May 2008 instead of August of 2007. Chief Rogers commented that due to high failure rates, the District should not rush the process and aim for the May 2008 date.

A motion was made by Oly Olsen to accept items 6.1 - 6.6 all district reports as presented, second by Stephen Morgan, passed unanimously.

7.0 OLD BUSINESS:

- 7.1 The Board discussed the 07-08 budget. Chief Rogers stated all budget requests should be submit in writing to the Finance & Planning committee & Director Chase suggested listing the requested items by priority. BC Beck stated a cost of \$35,000 to get the District update with all PPE's. Chairman Ferguson recommended turning the 07-08 budget preparations back over to the Planning & Finance committee to determine the priorities. Chief Rogers recommended discussion of any new issues that have been requested now. Chairman Ferguson stated the most important item is protecting our firefighters. Director Nicholls noted that the one item that needs to be resolved is the unmet funding needs for equipment replacement.

8.0 ACTION ITEMS:

- 8.1 Chief Rogers stated the job announcement does not match the job description regarding the experience and must be amended so they match. Director Nicholls stated that the announcement and description must match prior to hiring any candidate off the list. Director Nicholls noted the proper usage of the word "and" and "or" under preferred qualifications, item one. Moving "AA degree in fire tech" to the next line will be adequate. A motion was made by Gary Nicholls to approve the Captains job announcement as amended, seconded by Oly Olsen, passed unanimously.
- 8.2 Chief Rogers explained the All-Risk Employee contract to the Board and the pros and cons. Chairman Ferguson requested to see the facts and figures from other Districts currently participating the this program. Chief Rogers recommended forming a

committee to move this subject forward. An All-Risk AdHoc committee was formed consisting of Chairman Ferguson, Chief Rogers, Director Nicholls and Captain Moore. Committee will meet and return to the Board next regular scheduled meeting.

- 8.3 The Board discussed the proposal from Shasta County Juvenile Probation regarding the fire hydrant painting. The Board expressed interest and requested to be tabled for the next regular scheduled board meeting.
- 8.4 Board discussed the California Special Districts Association Board of Directors nomination form and no action was taken.
- 8.5 Board discussed the possibility of purchasing new or reupholstering the water tender seats. BC Beck stated that the cost for a replacement air seat is \$320.00. Board referred back to staff to further investigate.
- 8.6 A motion was made by Jack Ferguson to accept the bid from Motorola for \$3,333.46, second by Stephen Morgan. Director Nicholls requested making an amendment to the motion to take the funds from the impac fee category to purchase the Motorola radio. Director Nicholls resends his request for the amendment in the original motion, motion failed. A motion was made by Jack Ferguson to accept the bid from Motorola for \$3,333.46 for the purchase of the radio for the water tender with the intent to use the funds from the impac fee category, seconded by Stephen Morgan, passed unanimously.
- 8.7 A motion was made by Gary Nicholls to approve resolution 07-07 budget transfer, seconded by Ted Chase, passed unanimously.
- 8.8 A motion was made by Ted Chase to authorize a cap of \$15.00 per person for 15 people for breakfast at Old Mill Eatery, second by Gary Nicholls, passed unanimously.

9.0 NEW BUSINESS

No new business

CLOSED SESSION

Chairman Ferguson stated the Board would be entering into Closed Session at 9:17 pm. to discuss labor negotiations.

Open session reconvened at 9:40 pm. Chairman Ferguson stated that the District will submit a counter proposal to the Bargaining Unit.

10.0 DIRECTORS COMMENTS

Director Chase questioned the air quality monitor room at Station 3 and what type of contract we have with the hosting company. Chief Rogers stated that he will have to research further to provide an answer.

Director Nicholls discussed the newly created Ed Andrew's Scholarship at Shasta College for the fire science program. He presented the idea of each Board member contributing one month stipend pay towards the scholarship one time only if any member is interested.

ADJOURNMENT

A motion for adjournment was made by Stephen Morgan, seconded by Oly Olsen, passed unanimously. Chairman Ferguson brought the meeting to a close at 9:48 pm

Submitted by:

Sharyn Toso, District Secretary

Date

Approved by:

Jack Ferguson, Chairman

Date