



SHASTA LAKE FIRE PROTECTION DISTRICT

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Board of Directors Meeting May 11, 2009

Members Present: Stephen Morgan, Chairman
Jack Ferguson, Vice-Chairman
Ted Chase, Director
Daniel Emry, Director
Lori Chapman-Sifers, Director

Staff Present: Adrian Rogers, Fire Chief
Sharyn Toso, Administrative Assistant

1.0 CALL TO ORDER: The meeting was called to order by Chairman Morgan at 7:01 pm.

2.0 PUBLIC COMMENT PERIOD: None

3.0 APPROVAL OF AGENDA: No changes made to the agenda.

4.0 CONSENT CALENDAR:

4.1 The minutes of the 4/13/09 Board Meeting were presented for approval, accepted as presented.

4.2 The minutes for the 4/28/09 Special Board Meeting were presented for approval, accepted as presented.

4.3 The March warrants for \$29,454.44 were presented for approval, accepted as presented.

A motion was made by Ted Chase to approve 4.1, 4.2, and 4.3 as presented, seconded by Jack Ferguson, passed unanimously.

5.0 COMMUNICATIONS:

5.1 Chairman Morgan reported that the pancake breakfast went well which was lead by Captain Rich Moore. He did a great job & thank you.

The District's newest employee, Engineer Matt Corbell was introduced & welcomed.

5.2 The board reviewed the article - *Who Should Pay for Accident Aid: Insured or Taxpayers?* Chief Rogers summed up the article stating that it's a new push in legislation to take away the ability to charge for traffic accidents or collect any other fees. FDAC (Fire District's Association of California) is asking for support letters opposing this.

- 5.3 The board reviewed the Fire Recovery USA information. Fire Recovery USA is a billing and collection firm that will take care of medical billing when services are provided in the field, such as medical aids.
- 5.4 The board reviewed and discussed the article "*Suspension of Prop 1A Proposed to Governor*", the FDAC Prop 1A Grassroots email & Prop 1A info email. The board agreed to and directed Chief Rogers to send a letter to our Senator, Assemblymen and Governor opposing the suspension of Prop 1A.

6.0 SPOKESPERSON FOR THE DEPARTMENT

- 6.1 The Fire Chief's report for April 2009 was given to the board for review. Chief Rogers noted to the board that our new engineer, Matt Corbell, was a volunteer with the District for seven years & is very dedicated. A correction was noted in the Chief's report on the tenth bullet it should have been Audit 07-08 and not 08-09.
- 6.2 The Fire Marshal's report for April 2009 was given to the board for review, accepted as presented.
- 6.3 The Training Officer's report for April 2009 was given to the board for review. BC Beck further discussed the AFG (Assistance to Firefighter Grant) submission.

Beck announced that the District's new engine is ready for final inspection at the end of this month. He & Chief Rogers will be traveling back to Ohio for the inspection which will include pump & brake tests. BC Dahlen will be covering the District at that time. The new engine should be in service at the end of June or the beginning of July.

The light bar on the water tender ignited an electrical fire. The damage has been repaired by Captain Moore and is back in service.

- 6.4 The paid staff meeting minutes for April 2009 was presented to the board for review, accepted as presented.
- 6.5 The Shasta Lake Firefighter's Association minutes for May 2009 was presented to the board for review. Director Chapman-Sifers noted a typo in the report, correcting the spelling of "Chief". Association Treasurer Paul McGram further discussed the associations audit, the pancake breakfast and the Poker Run sponsored by the Redding Dirt Riders, which all went well. The next big ride for the Dirt Riders is October 31, 2009 with approximately 500 people attending. The 501C3 is still in the works. There was further discussion of the financial state of the association and what can be done to increase their fund. They currently have \$1,900 in their account.

- 6.5.1 The Board reviewed the minutes from the association meeting on April 6, 2009, accepted as presented

- 6.6 The board reviewed the monthly payroll report, accepted as presented.

A motion was made by Lori Chapman-Sifers to approve all District reports, 6.1 to 6.6 as presented, seconded by Jack Ferguson, passed unanimously.

- 6.7 Chief Rogers presented a guided tour in the parking lot of the main station of the entire fleet that the District owns. Each piece of equipment was toured & reviewed.

7.0 OLD BUSINESS:

- 7.1 The board reviewed and discussed the interest letters submitted by Michael Fitzpatrick, Fitzpatrick Law Offices and Lozano Smith Attorneys at Law. The Lozano Smith office does not have an attorney that specializes in special districts locally. They would be traveling from Fresno to conduct district business which would substantially increase the cost because of the travel. Michael Fitzpatrick is a local law firm and is experienced with special district law. The board requested that Mr. Michael Fitzpatrick come to the next board meeting so they can meet him in person and ask any additional questions they might have. Director Morgan thanked Jack Ferguson & the committee for all their hard work with this search.

8.0 ACTION ITEMS:

- 8.1 The board reviewed and discussed the trial balance proposal letter for the 08/09 Audit from D.R. Watts Accountancy Corporation. D.R. Watts was proposing a cost of \$2,350.00 to complete the District's trial balance for the 2008-09 audit. A motion was made by Ted Chase to approve the proposal letter as presented, seconded by Daniel Emry, passed unanimously.
- 8.2 The board reviewed and discussed the Notice of Public Hearing concerning rate increases for the City's water & wastewater services & protest form. A motion was made by Jack Ferguson to protest the rate increase as proposed by the City and seconded by Daniel Emry.
Ayes: Ferguson, Morgan, Chase & Emry
Noes: Chapman-Sifers
Motion passed by majority.
- 8.3 The board reviewed Resolution 09-08 Budget Transfer recognizing \$50,000 in Out of District Response 692021 and Increasing Regular Salaries 011000. A motion was made by Jack Ferguson to approve Resolution 09-08 as presented, seconded by Ted Chase, passed unanimously.
- 8.4 The board reviewed Proxy Vote for the Principal Financial Group, Inc. shareholders for the following items;
A. Election of 4 Directors;
B. Approve Amendment of Employee Stock Purchase Plan;
C. Ratification of Independent Auditors.
The board took no action on A, B & C.
- 8.5 The board reviewed the agreement between Battalion Chief Charles Dahlen and Shasta Lake Fire Protection District. The agreement is requesting the same benefits that the regular employees received from the 2008 Labor Agreement. It is a 2.5% pay increase for an Associate degree in Fire Science & a 2.5% pay increase for Fire Officer Certification. A motion was made by Lori Chapman-Sifers to approve the agreement as presented, seconded by Jack Ferguson, passed unanimously.
- 8.6 The board reviewed and discussed donating Patrol 42 to one of the following fire agencies;
Coffee Creek Volunteer Fire District
Downriver Volunteer Fire Company

Junction City Fire Protection District

Chief Rogers recommend Downriver Volunteer Fire Company. Out of the three departments, Downriver has the oldest & least amount of equipment, so they would truly benefit the most. A motion was made by Jack Ferguson to approve the sale of Patrol 42 for \$1.00 to Downriver Volunteer Fire Company, seconded by Lori Chapman-Sifers, passed unanimously.

- 8.7 The board reviewed Resolution 09-09 Budget Transfer recognizing \$6,000 in Out of District Response 692021 and increasing Minor Equipment Fire Equipment. A motion was made by Ted Chase to approve Resolution 09-09as presented, seconded by Jack Ferguson, passed unanimously.
- 8.8 The board reviewed and discussed approving Resolution 09-10 of Intention to Levy Assessments for Fiscal Year 2009-10, Preliminarily Approving Engineer's Report, and for the Shasta Lake Fire Protection District Fire Suppression Equipment and Apparatus Assessment. A motion was made by Jack Ferguson to approve Resolution 09-10 as presented, seconded by Lori Chapman-Sifers, passed unanimously.
- 8.9 The board reviewed the Certificates and Assessment diagram pages of the preliminary Engineers Report. The board noted that there is a boundary error on the map which needs to be correct on the lower south-west corner. A motion was made by Lori Chapman-Sifers to approve the Certificates and Assessment diagram with the noted correction to the district's boundaries, seconded by Jack Ferguson, passed unanimously.
- 8.10 The board reviewed and discussed the California Special Districts Association Proposed CSDA Bylaws Amendment Adoption. The board took no action

9.0 NEW BUSINESS:

- 9.1 The board reviewed & discussed the preliminary 2009-10 budget. Chief Rogers noted that the accounts highlighted in yellow have been reduced as a proposal by the union. The Planning & Finance Committee well meet prior to next board meeting to comb through the budget so to have it ready for the next board meeting. The 2009-10 preliminary budget must be adopted at the next board meeting.

CLOSED SESSION

Chairman Morgan announced that the board will be entering into closed session at 8:48 pm to discuss labor negotiations pursuant to Government Code 54957.

Open session reconvened at 9:24 pm. Chairman Morgan reported that the board discussed labor negotiations. No other items were discussed.

10.0 DIRECTORS COMMENTS:

Director Chapman-Sifers spoke of the recent Legislative Action Days in Sacramento that she attended. She was able to meet with Senator Anaested & Assemblyman Nielson's legislative aids and had the opportunity to meet with the Rural Community Assistant Corporation which is a firm that assists special districts with locating funding in rural communities. She was disappointed to see that there was no other representation from our area there.

11.0 ADJOURNMENT

A motion for adjournment was made by Jack Ferguson, seconded by Ted Chase, passed unanimously. Chairman Morgan brought the meeting to a close at 9:33 pm.

Submitted by:

Sharyn Toso, District Secretary

Date

Approved by:

Stephen Morgan, Chairman

Date