



**Board of Directors  
Meeting  
March 10, 2008**

**Members Present:** Jack Ferguson, Chairman  
Stephen Morgan, Director  
Ted Chase, Director  
Lori Chapman-Sifers, Director

**Members Absent:** Daniel Emry, Director

**Also Present:** Adrian Rogers, Fire Chief  
Sharyn Toso, Administrative Assistant

**1.0 CALL TO ORDER:** The meeting was called to order by Chairman Ferguson at 7:00 pm.

**2.0 PUBLIC COMMENT PERIOD:** None

**3.0 APPROVAL OF AGENDA:** No changes made to agenda.

**4.0 CONSENT CALENDAR:**

4.1 – 4.2 The minutes of the 2/11/08 meeting and the February warrants were presented for approval. A motion was made by Stephen Morgan to approve the minutes and warrants as presented, seconded by Ted Chase, passed unanimously.

**5.0 COMMUNICATIONS:**

5.1 Chief Rogers presented volunteer Jim Alexander with a thirty year rocker. Chairman Ferguson thanked Alexander for all his time and effort he has put into the department during his thirty years of service. Mark Corbon from Whiskeytown thanked Alexander for his volunteer service to the District as well as to his volunteer service as a Lifeguard, teaching first aid and the swimming program at Whiskeytown. Captain Mark Von Rader from the Shasta County Sheriffs thanked Alexander for all his years of service to the District and the Shasta County Search & Rescue team on the behalf of Sheriff Bosinko and the Sheriffs Office.

5.2 Board reviewed the letter from the Fire Chief's Association of Shasta County. Chief Rogers noted that they want to work towards adopting a county wide uniform code, so he will keep the Board informed of the progress.

5.3 Board reviewed the CFCA and FDAC Legislative action days announcement. Board members need to contact Chief Rogers if they are interested in attending.

## **6.0 SPOKESPERSON FOR THE DEPARTMENT**

- 6.1 Fire Chief's Report for February was given to the Board for review, accepted as presented.
- 6.2 Fire Marshal's report for February 2008 was given to the Board for review. Director Chapman-Sifers asked that the Fire Marshal's report be submitted in a timely manner so the Board has the opportunity to review his monthly activities.
- 6.3 Training Officer's report for February 2008 was given to the Board for review. BC Beck gave an in-depth explanation of a Quint aerial ladder. Station 2 heater repairs are still in the process.
- 6.4 Minutes of the February 2008 Paid Staff Meeting were given to the Board for review. Captain Moore thanked the board members for attending the awards dinner.
- 6.5 Minutes of the March 2008 Volunteer Association Meeting were given to the Board for review, accepted as presented.

## **7.0 OLD BUSINESS:**

- 7.1 Letter from the Shasta Lake Fire Protection District Firefighter Association regarding Class A uniforms for volunteers to be discussed next budget year - Tabled
- 7.2 Chief Rogers noted that the League of Women's Voters of the Redding Area have agreed to tabulate the ballots and that Susan Barnes from SCI Consulting will be providing the District with educational material for the Benefit Assessment Fee.
- 7.3 The residential sprinkler ordinance was discussed briefly in the Fire Marshal's report. Chief Rogers will keep the Board informed on the progress of the adoption of the ordinance.

## **8.0 ACTION ITEMS:**

- 8.1 The Board reviewed the California Special District Board Secretary Training brochure. A motion was made by Stephen Morgan to approve sending Admin Assistant Sharyn Toso to the Board Secretary Training in Old Shasta August 14-15, 2008 with a cap of \$375, seconded by Lori Chapman-Sifers, passed unanimously.
- 8.2 The Board reviewed the Shasta LAFCO Request for Information form. Director Morgan suggested having the form proofread prior to submitting. A motion was made by Stephen Morgan to approve the Shasta LAFCO Request for Information form once it has been proofread, seconded by Ted Chase. Discussion – Director Chapman-Sifers requested clarification on the following items;
  - #11 on page 2 should be marked N/A
  - #16 on page 3 should be marked N/A
  - #11 on page 4 should be marked none
  - #4 on page 5 should say R1 and #11 should note that the District has a policy on depreciation schedules and there is nothing on replacement of infrastructure Per Chief Rogers.

#5 on page 6, Director Chapman-Sifers requested the following language to be added; *“The District follows the Brown Act and post meeting notices as required”*  
#4 on page 6 discussion whether an opinion should be noted, which one will not be provided at this time.

Last paragraph on page 7, the last sentence needs to be reworded. Director Chapman-Sifers recommends *“We have addressed the situation but have not come up with a permanent long term plan.”* as the last sentence. Motion passed unanimously.

- 8.3 The Board discussed Chief Rogers approving all future personnel applications. A motion was made by Jack Ferguson to approve Chief Rogers to approve all future personnel applications for positions ranked below the Fire Chief, seconded by Ted Chase, passed unanimously.
- 8.4 The Board reviewed Resolution 08-04 Budget Request of \$8,321 from DHS Grant to Minor Equipment Fire Equipment. A motion was made by Stephen Morgan to approve Resolution 08-04 Budget Request of \$8,321 from DHS Grant to Minor Equipment Fire Equipment as presented, seconded by Lori Chapman-Sifers, passed unanimously.

## **9.0 NEW BUSINESS:**

- 9.1 The Board discussed the possibility of the Fire Chief and Battalion Chief’s to carry a firearm while conducting any fire investigation. Chief Rogers noted that Calfire Chiefs currently carry firearms while conducting investigations. Director Morgan requested that we invite the Captain from the Sheriff’s office to come speak to the Board to provide guidance and feed back on this topic. Chairman Ferguson requested Chief Rogers to speak to the head investigator at Calfire to get his opinion and invite him as well as the Captain from the Sheriff’s office to the next Board meeting to speak on this topic if they are available. The Board will discuss further at the next Board meeting - Tabled
- 9.2 The Board discussed the possibility of a name change for the District. Chief Rogers stated his concern of the cost to change the name. Chairman Ferguson noted that he would like to see the District out of the shadows of the City of Shasta Lake. He also requested that Chief Rogers look into what the cost was for the last name change. The Board will discuss further at the next Board meeting. - Tabled

## **10.0 DIRECTORS COMMENTS:**

Director Morgan stated that the Firefighter of the Year Roast was well done and thanked the association for inviting the board members.

## **ADJOURNMENT**

A motion for adjournment was made by Stephen Morgan, seconded by Lori Chapman-Sifers, passed unanimously. Chairman Ferguson brought the meeting to a close at 8:07 pm.

Submitted by:

\_\_\_\_\_  
Sharyn Toso, District Secretary

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Jack Ferguson, Chairman

\_\_\_\_\_  
Date