



**Board of Directors
Meeting
February 11, 2008**

Members Present: Jack Ferguson, Chairman
Stephen Morgan, Director
Ted Chase, Director
Daniel Emry, Director
Lori Chapman-Sifers, Director

Also Present: Adrian Rogers, Fire Chief
Sharyn Toso, Administrative Assistant

1.0 CALL TO ORDER: The meeting was called to order by Chairman Ferguson at 7:00 pm.

2.0 PUBLIC COMMENT PERIOD: None

3.0 APPROVAL OF AGENDA: No changes made to agenda.

4.0 CONSENT CALENDAR:

4.1 - 4.2 The minutes of the 1/14/08 meeting, special meeting of 1/25/08 and the January warrants were presented for approval. A motion was made by Stephen Morgan to approve the minutes and warrants as presented, seconded by Daniel Emry, passed unanimously.

4.3 The applications for Volunteer Firefighter David Boyd, Marcus Smith, Raymond Hevner & Travis Pederson were presented to the Board for review. Discussion over whether an applicant would be dismissed if there was a misdemeanor or felony conviction on their record, which the District would review the application on a case by case bases. A motion was made by Ted Chase to approve Volunteer Firefight David Boyd, Marcus Smith, Raymond Hevner & Travis Pederson, seconded by Stephen Morgan, passed unanimously.

5.0 COMMUNICATIONS:

5.1 The Shasta Lake City Manager Carol Martin discussed the RDA and provide the Board with two hand outs one titled *Frequently Asked Questions - Shasta Lake Redevelopment Plan Amendment* and the other *Tax Increment Projections - Shasta Dam Redevelopment Project Area - Original Area*. Martin stated that the growth factor at a 3% growth rate throughout 45 years would total \$327,000, at present value, which would be the dollar amount lost by the District. The RDA would possibly negotiate any repair projects to station three requested by the District as part of the agreement. Any increased tax value, only in the new and added areas, would be reduced by 66%. The RDA Committee needs to meet to further discuss the current information.

- 5.2 Board reviewed the FDAC annual conference brochure. No further discussion.
- 5.3 Board reviewed the memorandum from Gary Nicholls regarding SCI Draft #2 – review. No further discussion.
- 5.4 Board reviewed the 2007-2008 Statement of Economic Interest Form (Form 700). Chairman Ferguson stated that prior board members Oly Olsen and Gary Nicholls will need to complete Form 700 and submit it to Admin Assistant Toso.
- 5.5 Board reviewed the Ethics & Sexual Harassment Workshop notice to be held on February 13, 2008 at the Senior Center. No further discussion.
- 5.6 Board reviewed the Fire Agencies Self Insurance System (FASIS) Call for Nominations & Notice of elections. Chief Rogers noted that Fire District Association of California (FDAC) is conducting the same thing as FASIS.

6.0 SPOKESPERSON FOR THE DEPARTMENT

- 6.1 Fire Chief's Report for January 2008 was given to the Board for review. Chairman Ferguson thanked Chief Rogers for the new layout for the fire reports/monthly summary. Chief Rogers reported that the FDAC (Fire District Association of California) is currently researching the impact fee and he has not located any other districts going our route. We would be the first district going through the city. Chief Rogers briefly discussed the preliminary stages for a new engine and noted that this is at least a year long process prior to even ordering an engine.
- 6.2 Fire Marshal's report for January 2008 was not submitted on time. Chairman Ferguson stated that the Chief, Fire Marshal and Training Officer reports are very important to the board and need to be submitted on time. From here on out, any correspondence or reports received after 1:00 pm on the Friday prior to the board meeting will not be accepted and placed in the agenda packet for Monday's board meeting. Correspondence will be held and placed in the agenda pack for the next regular scheduled board meeting. Chairman Ferguson also stated that all board meetings will be conducted within a two hour time frame with the Boards approval. Any items that have not been covered will be placed on the next regular scheduled board meeting agenda.
- 6.3 Training Officer's report for January 2008 was given to the Board for review. A second All-Risk employee, Steve Ryberg, has been added to the team.
- 6.4 Minutes of the January 2008 Paid Staff Meeting were given to the Board for review, accepted as presented.
- 6.5 Minutes of the February 2008 Volunteer Association Meeting were not submitted on time. Volunteer Jerry Hill noted that the awards dinner/crab feed will be Saturday February 23, 2008 with social hour at 6:00 pm and dinner at 7:00 pm. Marie Calendars will be donating plenty of pies for the dinner.
- 6.6 Benefit Assessment Fee will be discussed further under Old Business 7.2

7.0 OLD BUSINESS:

- 7.1 Letter from the Shasta Lake Fire Protection District Firefighter Association regarding Class A uniforms for volunteers to be tabled for next board meeting. A committee meeting needs to be scheduled to discuss the proposal.
- 7.2 The Board reviewed two documents from Susan Barnes at SCI Consulting. One was a spreadsheet of all the business properties in our district and how much they would be charged if the proposed assessment goes forward at \$29. The second is a spreadsheet that shows all the owners who would pay 10 times the assessment rate or more, how many parcels each of these people have and the total assessment they would pay for all their parcels added together. They also discussed the printouts of Government Codes section 50078-50078.2, California Constitution Article 13D, and Understanding Proposition 218.

8.0 ACTION ITEMS:

- 8.1 The Board reviewed and discussed Resolution 08-01 Budget Transfer of \$1,000.00 from Fire Engine with Accessories account to Contribution to Shasta County account to pay our contribution to the SCHMRT Team. A motion was made by Stephen Morgan to approve Resolution 08-01 budget transfer of \$1,000.00 from Fire Engine with Accessories account to Contribution to Shasta County account, seconded by Daniel Emry, passed unanimously.
- 8.2 The Board reviewed the reimbursement request of \$45.00 to Director Lori Chapman-Sifers for reception fees for attending the California Elected Women's Association for Education and Research (CEWAER). A motion was made by Stephen Morgan to approve the reimbursement of \$45.00 to Lori Chapman-Sifers as presented, seconded by Jack Ferguson, passed unanimously.
- 8.3 The Board reviewed the reimbursement request of \$705.86 to Director Stephen Morgan for registration fee and lodging to attend the FDAC Annual Conference in South Lake Tahoe. A motion was made by Ted Chase to approve the reimbursement request of \$705.86 to Director Stephen Morgan as presented, seconded by Daniel Emry, passed unanimously.
- 8.4 The Board discussed at length various dollar amounts for the proposed parcel fee for the Benefit Assessment. Chairman Ferguson expressed his concern with the pending RDA and the impact the lost tax revenue would have on the District and feels the District should go for a higher amount than \$29. Director Chase stated that he feels \$29 is an appropriate amount as far as the economy goes.

Director Emry stated that he agrees with Director Chase, but the Engineers report identifies certain needs the District has now. With the pending RDA, the District will be losing in the future, which will present a problem. Chairman Ferguson noted that the fee can be increased four percent annually without public approval. Director Morgan stated that he agrees with Director Chase as well and \$29 would be an appropriate amount considering the economics around the City.

Director Chapman-Sifers stated that she is comfortable increasing the fee to \$50. However being new to the board and having pending discussion for updating the Districts five year strategic and other issues the Board needs to look at, she feels this is not the right road to go down. Legal Council has not proven to her that this process would be in the best interest of the District at this point. Also she is not

convinced that the District is in compliance with Prop 218. She feels that the District should update the Master and Strategic plans to further bring inline the needs of the District with the Special Assessment.

Chairman Ferguson called for a vote from each board member for a \$29 parcel fee;
Director Chapman-Sifers - No
Director Emry - Yes at \$35
Director Chase – Yes
Director Morgan – Yes
Chairman Ferguson - Yes

A brief discussion followed, passed by majority for a \$29 parcel fee.

- 8.5 The Board reviewed Resolution 08-02 Declaring Intention to Levy Assessments, Preliminarily Approving the Engineers Report, Providing Notice of Public Hearing and the Mailing of the Assessment Ballots. A motion was made by Ted Chase to approve Resolution 08-02 as presented, seconded by Stephen Morgan, passed unanimously.
- 8.6 The Board reviewed Resolution 08-03 Adopting Prop 218 Assessment Ballot Proceedings. A motion was made by Stephen Morgan to approve Resolution 08-03 as presented, seconded by Jack Ferguson, passed unanimously.
- 8.7 The Board reviewed and discussed the proposed changes to the Captains Job Announcement. BC Beck noted that the starting wage needs to be adjusted to reflect FSLA pay and change it to a pay range of \$38,781 - \$42,756. The health benefits need to be changed to *“Paid 100% by District”* and add the language *“Schedule: Currently a 48/96”* under the health benefits line. A motion was made by Lori Chapman-Sifers to approve the changes to the Captains Job Announcement, seconded by Daniel Emry, passed unanimously.
- 8.8 The Board Discussed approving the creation of a Captains eligibility list. A motion was made by Jack Ferguson to create a Captains eligibility list, seconded by Lori Chapman-Sifers, passed unanimously.
- 8.9 Chief Rogers discussed Occu-Meds pre-employment medical exam services with the Board. Chief Rogers noted that the exam services complies with the fitness testing standards for OSHA and it would take the medical decision out of the Districts hands and put it into Occu-Meds. A motion was made by Daniel Emry to approve Occu-Meds pre-placement medical exam services, seconded by Lori Chapman-Sifers, passed unanimously.

9.0 NEW BUSINESS:

- 9.1 Chief Rogers reported that the Shasta County Fire Chief’s Association, City of Redding Fire and Cal Fire are working up a residential sprinkler ordinance county wide. At this point, we should wait to see what they propose for a sprinkler ordinance. As soon as the proposal is available, Chief Rogers will bring it back to the board.

10.0 DIRECTORS COMMENTS:

Director Morgan thanked BC Beck, Captain Grove, and Engineers Dodson & Moyer for doing a great job cleaning up Station 2 for the voting on February 5, 2008.

Director Emry stated that he will be absent for the March 10, 2008 board meeting due to prior obligations for his employer.

Chairman Ferguson stated that he will miss the June 9, 2008 board meeting for he will be on a family vacation. Vice Chair Morgan will run the June meeting.

ADJOURNMENT

A motion for adjournment was made by Ted Chase, seconded by Jack Ferguson, passed unanimously. Chairman Ferguson brought the meeting to a close at 9:14 pm.

Submitted by:

Sharyn Toso, District Secretary

Date

Approved by:

Jack Ferguson, Chairman

Date