



SHASTA LAKE FIRE PROTECTION DISTRICT

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Board of Directors Meeting November 10, 2008

Members Present: Jack Ferguson, Chairman
Stephen Morgan, Vice-Chairman
Ted Chase, Director
Daniel Emry, Director
Lori Chapman-Sifers, Director

Staff Present: Adrian Rogers, Fire Chief
Sharyn Toso, Administrative Assistant

1.0 CALL TO ORDER: The meeting was called to order by Chairman Ferguson at 7:00 pm.

2.0 PUBLIC COMMENT PERIOD: None

3.0 APPROVAL OF AGENDA: No changes made to the agenda.

4.0 CONSENT CALENDAR:

4.1 The minutes of the 10/13/08 board meeting were presented for approval. Director Chapman-Sifers noted several typos beginning with 4.2, second sentence the word request should be requested, 5.1, second sentence the word form should be from and 8.3, second sentence add the word will between he and make.

4.2 The warrants for October for a total of \$32,149.23 were presented for approval. Accepted as presented.

A motion was made by Stephen Morgan to accept 4.1 with noted changes and 4.2 as presented, seconded by Daniel Emry, passed unanimously.

5.0 COMMUNICATIONS:

5.1 The District's legal council David Husher from Laughlin, Falbo, Levy & Moresi introduced Mr. Dennis Hargrave also from the same firm as the new lawyer taking over the District's legal matters. Mr. Huscher has changed his emphasis within the firm and can no longer be available for the District as he used to be. He feels that Mr. Hargrave can provide more specialized legal help to the District and would be a great match. Mr. Hargrave greeted the board and noted the correct spelling of his last name as Hargrave and not Hargrove as noted on the Agenda.

5.2 The Board reviewed the letter from the Redding Redevelopment Agency regarding Assembly Bill 1389. There was no further discussion.

6.0 SPOKESPERSON FOR THE DEPARTMENT

6.1 Fire Chief's report for October 2008 was given to the board for review. Chairman Ferguson noted that he does not want the board chambers moved over to Station 3 for he feels it would hinder the efficiency of the board meetings.

- 6.2 The Fire Marshal's report for October 2008 was given to the board for review. Accepted as presented.
- 6.3 The Training Officer's report for October 2008 was given to the board for review. Director Chapman-Sifers noted a typo in the fourth paragraph, first sentence, the word hoses should be hosted.
- 6.4 The paid staff meeting minutes for October 2008 was given to the board for review. Chief Rogers discussed moving WT42 over to Station 3 and the construction of the classroom.
- 6.5 The Shasta Lake Firefighter's Association minutes for November 2008 were given to the board for review. Volunteer Firefighter Paul McGram stated that the Veteran's Day Pancake Breakfast was the best ever and thanked everyone that helped out with the event.

A motion was made by Lori Chapman-Sifers to accept 6.1 through 6.5 all district reports as presented, seconded by Stephen Morgan, passed unanimously.

7.0 OLD BUSINESS:

- 7.1 There was no new report regarding a structural engineer to bring the main station up to modern earthquake standards.

8.0 ACTION ITEMS:

- 8.1 The board reviewed and discussed the possibility of upgrading the lights to LED's on WT42. Chairman Ferguson noted that the prices in the quote from Fleet Pride were special pricing for the District only. A motion was made by Ted Chase to approve the purchase of the LED lights from Fleet Pride for \$265.08 as quoted, seconded by Stephen Morgan, passed unanimously.
- 8.2 The board reviewed and discussed the bid submittal from D.R. Watts Accountancy Corporation to prepare the District's 2007/2008 trial balance. No other bids were received. A motion was made by Jack Ferguson to accept the bid from D.R. Watts for the 2007/2008 trial balance, seconded by Daniel Emry, passed unanimously.
- 8.3 The board reviewed and discussed the three proposals from Businessware, Advanced Concepts and Apex for a new server and software for the district's computer network. There was further discussion on whether we should enter into a service contract or not, which BC Dahlen suggested that we should not at this time. A motion was made by Daniel Emry to accept the bid from Businessware for \$4,065.62 as quoted, seconded by Stephen Morgan, passed unanimously.
- 8.4 The board discussed the possibility of the Shasta Lake Firefighters Association using the District's address and computer for the 501 (c) 3 application. A motion was made by Jack Ferguson to approve the Firefighters Association to use the District's computer and address for the 501 (c) 3, seconded by Lori Chapman-Sifers, passed unanimously.
- 8.5 The board reviewed and discussed in length the purchase of a new Type I engine, a Sutphen Pumper. Chief Rogers had clarified some questions regarding the engine plans and the structural engineering and reinforcement of the cab. The board also discussed the financing aspect for the engine and what would be the best option out of the four

proposed options. Director Chase expressed concern on the total cost of the engine being at almost a half-a-million dollars and whether the district should purchase a used engine. It was clarified that the funds from the Benefit Assessment Fee were to be used for the purchase of the new engine, which the tax payers had approved. A motion was made by Stephen Morgan to approve the purchase of the new Type I Sutphen Pumper engine and selecting option four for \$470,605, a four year lease option with payments of \$129,103.03 annually with the first payment due 9/15/2009, at a lease rate of 4.77% as quoted, seconded by Daniel Emry. Chairman Ferguson polled the board;
Ayes – Jack Ferguson, Lori Chapman-Sifers, Daniel Emry, Stephen Morgan
Nays – Ted Chase
Motion carried by majority.

- 8.6 The board discussed in length the possibility of increasing the board stipend. Director Chase spoke of his history on the board and reviewed the list of the board's accomplishments over the past five years. Director Morgan suggested that this topic be brought before the Organization and Personnel Committee for review.

Volunteer Firefighter Paul McGram stated that the district's volunteer firefighters have not received a per-call pay increase for many years. The volunteers contribute many volunteer hours a month to the District for the required training and for calls.

City of Shasta Lake Vice Mayor Gracious Palmer suggested that the board take a survey of special districts within the county to see what the other board members are currently receiving as a stipend, if any. She also stated that the fact that the board could take action to increase their own stipend is ludicrous. She confirmed the current City of Shasta Lake Council Members stipend of \$300 a month, \$50 extra for a Redevelopment meeting and health insurance if the council member so chooses. They council members meet at least twice a month and for any additional special and/or closed session meetings.

A motion was made by Jack Ferguson to increase the board stipend to \$200 per month starting January 1, 2009, seconded by Ted Chase. Chairman Ferguson polled the board;
Ayes - Ted Chase, Jack Ferguson
Nays – Lori Chapman-Sifers, Daniel Emry, Stephen Morgan
Motion failed by majority

- 8.7 The board reviewed the application for credit from Aramark. A motion was made by Stephen Morgan to approve the application for credit, seconded by Ted Chase, passed unanimously.
- 8.8 The board discussed the letter from Shasta County Air Quality Management and the continued housing of the air monitor at Station 3. Chief Rogers stated Air Quality was willing to pay the current invoice for \$360 for the 07/08 year and continue the monthly charge of \$30 billed annually. A new agreement will be drafted to reflect such terms. A motion was made by Daniel Emry to enter into an agreement with Shasta County Air Quality Management District to continue housing the air monitor at Station 3, seconded by Jack Ferguson, passed unanimously.

9.0 NEW BUSINESS: None

Closed Session: Chairman Ferguson announced that the board will be entering into closed session at 8:30 pm to discuss a potential real estate acquisition pursuant to Government Code Section 54956.8.

Open session reconvened at 8:50 pm. Chairman Ferguson reported that the board has direct Chief Rogers to contact a real estate agent.

10.0 DIRECTORS COMMENTS:

Director Morgan thanked Captain Moore for installing the new thermostat over at Station 2 and thanked Chief Rogers for repairing the flag pole light over at Station 3.

Director Morgan stated that the FDAC conference in Sacramento was real good and informative and thanked the board for sending him.

Director Chase announced that the second new utility has been delivered to the station.

11.0 ADJOURNMENT

A motion for adjournment was made by Ted Chase, seconded by Lori Chapman-Sifers, passed unanimously. Chairman Ferguson brought the meeting to a close at 8:55 pm.

Submitted by:

Sharyn Toso, District Secretary

Date

Approved by:

Jack Ferguson, Chairman

Date