



**Board of Directors
Meeting
January 8, 2007**

Members Present: Jack Ferguson, Chairman
Gary Nicholls, Director
Oly Olsen, Director
Ted Chase, Director
Stephen Morgan, Director

Also Present: Adrian Rogers, Fire Chief
Sharyn Toso, Administrative Assistant

1.0 CALL TO ORDER: The meeting was called to order by Chairman Jack Ferguson at 7:00 pm.

2.0 PUBLIC COMMENT PERIOD: There were no public comments.

3.0 APPROVAL OF AGENDA: No changes made to agenda.

4.0 CONSENT CALENDAR

4.1 The minutes of the December 11, 2006 meeting were presented for approval. A motion was made by Oly Olsen to approve December minutes, seconded by Ted Chase, passed unanimously.

4.2 The January warrants were presented for approval. A motion was made by Oly Olsen to approve the January warrants, seconded by Gary Nicholls, passed unanimously.

4.3 The applications for full-time Administration Assistant Sharyn Toso and Engineer Phillip Moyer for permanent employment were presented for approval. A motion was made by Stephen Morgan to approve permanent employment of Administration Assistant Sharyn Toso and Engineer Phillip Moyer, seconded by Oly Olsen, passed unanimously.

5.0 COMMUNICATIONS

5.1 The Board reviewed & discussed the brochure for the Fire District Board Member workshop hosted by Fire District Association of California.

6.0 SPOKESPERSON FOR THE DEPARTMENT

6.1 Fire Chief's Report for December 2006 was given to the Board for review. The Board requested Chief Rogers to notify the Board before he's out on vacation and let them know who will be standing in for him while he is out. Chief Rogers discussed searching for a new auditor and securing a

new one by the first of June 2007. Administration Assistant Sharyn Toso updated the Board on the current status of the fire suppression survey. 4081 surveys will be mailed around January 10th or 11th, 2007. Chief Rogers presented the new aerial picture of Shasta Lake to the Board.

- 6.2 Fire Marshall's report for December 2006 was given to the Board for review. BC Dahlen present a set of plans and color brochure from the Heritage Group project, which is the development on the north side Pine Grove Ave.
- 6.3 Training Officer's report for December 2006 was given to the Board for their review, accepted as presented.
- 6.4 Minutes of the December 2006 Paid Staff Meeting were given to the Board for review, accepted as presented.
- 6.5 Minutes of the December 2006 Volunteer Association Meeting were given to the Board for review. Association President Captain Moore was present on behalf of the volunteers. Providing stand-by medical coverage for the high school football games still needs to be voted on. Prior, there have been issues with the lack of participation from the volunteers participating in the weekend medical stand-by coverage for the games. The volunteers need to step up and help provide coverage. There must be two volunteers at all times for the stand-by. Discussed quad trailer and modifying it so it can be used as a mobile rehab unit. Goal is to purchase an air conditioning / heating unit for the trailer in the 2007-2008 budget.
- 6.6 No new news to report.

7.0 OLD BUSINESS

- 7.1 Chief Rogers discussed the cost for moving the administration offices over to Station 3. Major concern and cost is the septic system that will need to be replaced, approximately \$30,000. Chairman Ferguson suggested researching the possible lease of the old Rite Aid location, and also expressed concern of the secretary's exposure to carbon monoxide. Director Nicholls suggested forming an Admin Office Ad-Hoc Committee. Committee formed, members are Chairman Ferguson, Director Morgan, and Chief Rogers. Director Nicholls also suggested having something done soon with the septic problem at Station 3.
- 7.2 Chief Rogers reported he has not submitted the revised policy to the Organization & Personnel Committee and will do so this coming month. Director Nicholls asked Chief Rogers if the holiday overpayments have been repaid. Chief Rogers confirmed it has been handled.

8.0 ACTION ITEMS:

- 8.1 The Board discussed the current SLFPD committee list. The following committees will remain the same;

Organization & Personnel

Jack Ferguson
Ted Chase
Chief Rogers
Captain Moore
BC Smutz

Facilities & Equipment

Director Olsen
Director Chase
Chief Rogers

Impact Fees

Chairman Ferguson
Director Nicholls
Chief Rogers
Captain Moore

Changes have been made to the following committees;

Union Negotiations

Director Nicholls
Chief Rogers
Director Morgan (new)

Planning & Finance

Chief Rogers
Director Chase (new)
Director Morgan (new)

Retirement

Chairman Ferguson
Chief Rogers
Admin. Asst. Sharyn Toso (new)

A motion was made by Ted Chase to approve the 2007 SLFPD Committees with changes, seconded by Oly Olsen, passed unanimously.

- 8.2 A motion was made by Gary Nicholls to authorize Chief Rogers to sign the Redding Oil Company 2007 Excise Tax Exemption Certificate, seconded by Stephen Morgan, passed unanimously.

9.0 NEW BUSINESS

No new business

10.0 DIRECTORS COMMENTS

Chairman Ferguson suggested changing the start time of future Board meetings from 7:00 pm to 6:00 pm. Board agreed to the new start time and will try it for a couple of months.

ADJOURNMENT

A motion for adjournment was made by Ted Chase, seconded by Oly Olsen, passed unanimously. Chairman Ferguson brought the meeting to a close at 8:15 pm

Submitted by:

Sharyn Toso, District Secretary

Date

Approved by:

Jack Ferguson, Chairman

Date